



ЗАВОД ЗА ВРЕДНОВАЊЕ КВАЛИТЕТА
ОБРАЗОВАЊА И ВАСПИТАЊА



Република Србија
МИНИСТАРСТВО ПРОСВЕТЕ,
НАУКЕ И ТЕХНОЛОШКОГ РАЗВОЈА

FRAMEWORK PROPOSAL

**FOR ASSESSING THE CAPACITY OF PRIMARY AND SECONDARY
SCHOOLS FOR ORGANIZING DISTANCE EDUCATION IN THE CASE
OF LOCKDOWN**

June 2020.

Framework for the capacity assessment of primary and secondary schools for the organization of remote education in the event of the lockdown (suspension of face-to-face work with pupils) is designed to be a starting point for defining the standards of work quality of educational institutions in case when the face-to-face work with pupils is terminated, for the creation of indicators for monitoring and evaluation of schools, and for making recommendations for educational policies.

The document considers a school a whole. Based on that, it describes the desirable practices of the key actors in a given situation. It represents the basis for institutions' capacity self-evaluation and their development planning. The document integrates the *Framework of Digital competencies – the Teacher for Digital Age 2019*, which includes the defined skills, objectives and the expected outcomes, which consists of the corpus of digital competence of the teacher profession.

Through a comprehensive approach, the Framework seeks to contribute to directing the schools' efforts to build capacities that will ensure the realization of the anticipated outcomes of the education in an efficient and, for the students' families, adequate way.

In this document, the term:

- **Distance education in the event of the lockdown (suspension of face-to-face) work with pupils** means a formal educational process organized through different media during which a teacher and a student do not share the same physical space
- **Online teaching and learning** mean a form of education that is exclusively implemented through digital technologies and the Internet
- **Digital device** indicates computer, laptop, tablet or smartphone
- **A learning management system** means specialized software used for planning¹ and realization of the teaching process and evaluating student achievements in an online environment.

The level of a school in general

The school has a learning system used by all teachers and students. In school there is a person who provides technical support in the event of problems with the realization of online long-distance education and administers the school system for learning management.

The school provides protection of teachers and students' data.

The school has sufficient digital devices that students without access to the computer can borrowed during the suspension of immediate work.

¹ process of planning the teaching within the learning system, among other things involves creating digital teaching content, adding open educational resources, designing learning activities (tasks, workshops, forums) that anticipate the provision of non-information, stimulation of peer learning, and provide a formative and summative assessment of student achievements.

School has a developed weekly plan of activities adapted to the age characteristics of students.

The weekly plan of activities includes assessment of the student's time burden by cases, frequency of synchronous communication with teachers and schedule of knowledge checks.

The school delivers weekly activity plans to pupils at the end of the current week.

The success of the long-distance education process is reviewed in school and corrective measures are introduced at time intervals that depend on individual needs and competences of teachers, and from the length of the long-distance period (e.g. once in two weeks).

The school cooperates with local government units, crisis staff and centres for social work.

School Managers

The school managers encourage teachers to exchange experiences on the implementation of digital technologies in teaching in time intervals that depend on individual needs and competences of teachers, and from the time of teaching to the future (e.g. every ten days).

School managers provide support to teachers for the realization of long-distance education.

The school managers are in online meetings with members of the collective (Council of Teachers Council of Classes' Heads) and the parent Council.

School managers monitor the realization of long-distance education and report to the competent school management authority.

Teachers

Teachers have access to digital devices for realization of online teaching.

Teachers have Internet access.

Teachers inform their pupils about rules and channels for synchronous communication.

Teachers have a medium or high level of digital co-existence according to the *Digital Competencies Framework – a Teacher for the Digital Age 2019*.

Teachers apply digital technologies to encourage cooperation between pupils.

Teachers encourage students to deploy digital technologies in interrelated projects.

Teachers create activities in a digital environment that, in students, encourage the development of self-regulation in learning.

Teachers use digital technologies to enable

For students to practice a peer assessment and provide meaningful feedback. Teachers apply digital technologies to enable students to think about their own learning (e-portfolio of students).

Teachers organise online parenting meetings.

Teachers are organizing an online community class.

Teachers have basic knowledge needed for psycho-social support to students in crisis situations.

Students

Students follow classes organized by the Ministry of Education, Science and Technological Development (television and internet portals).

Students are involved in online education and are actively learning within the school's learning management system.

Students have access to a digital device.

Students have access to Internet.

For students who do not have access to the digital device and Internet, the materials for proofreading in paper form and the feedback of the teachers are provided.

Students from vulnerable groups are provided with additional support for inclusion in long-distance education.